

Call to Order

The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Anne Ochs, and Susan Shippy. Joe Lawrence was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Matthew Hines, Ryan Hines, and Lynette Hines

Wyoming Family Literacy Report

Coordinator Helen Mathes introduced the VanPelt family who were engaged in the Even Start Program. Dalton is a recent high school graduate and spoke about his plans while Ms. VanPelt spoke about what the program has meant in her life. Ms. Mathes also shared data about the program.

Public Comment

There were no public comments. Dr. Fall recognized Boy Scouts present who were working on badges.

**CONSENT AGENDA**

It was moved by Mrs. Ochs and seconded by Mrs. Shippy to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the May 8 and 22, 2012, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT PERSONNEL**

Resignations

Jasmin Havelka	SPEA/Conestoga
Robyn Melvin	SPEA/Twin Spruce Junior High
Renee Outzen	Attendance Clerk/Sage Valley Junior High
Lisa Toolen	Head Custodian/Sunflower Elementary School

New Hires - Regular

Leroy Keller	Skilled Maintenance Grounds/Maintenance	Replace
Marissa Kuhbacher	Office Clerk/Buffalo Ridge	New
DeeAnn Wendt	Data Clerk/Buffalo Ridge	New
Darla Alley	Custodian/Sunflower	Replace

New Hires - Substitutes/Temporaries

Sherrie Andregg	Summer Custodian/Wagonwheel
Nikki Belt	Summer Custodian/Cottonwood
Amy Bredthauer	ESY Para/CCHS-South
Kylee Brown	Summer Custodian/Prairie Wind
Baxter Felion	Summer Custodian/Rozet
Donna Gatewood	Summer Water Monitor/Maintenance

Amanda Geer	Summer Custodian/4J
Wendy Hagen	Summer Custodian/Conestoga
Tammy Hess	ESY Para/CCHS-South
Genell Hodges	Summer Custodian/Sunflower
Taylor Holst	Temporary Custodian/Sunflower
Lori Huyck	Summer Custodian/Paintbrush
Tiffany McCann	Summer Lawn Crew/Maintenance
Sheila Robing	Summer Custodian/Lakeview
Tonya Sabrosky	ESY Para/CCHS-South
Christine Schmit	ESY Para/CCHS-South
Lori Shifley	Summer Custodian/Pronghorn

Alexander Sisneros Summer Lawn Crew/Maintenance  
 Shelby Vigil Summer Lawn Crew/Maintenance

Transfers

Erin Curtis FROM: Special Programs Ed. Asst./SVJH  
 TO: Emotionally Disabled SPEA/Paintbrush  
 Cheryl Czarnecki FROM: Building Assistant/Hillcrest  
 TO: Instructional Assistant/Hillcrest  
 Kimberly Dike FROM: Building Assistant/Hillcrest  
 TO: Instructional Assistant/Hillcrest  
 Jeff Fuller FROM: SPEA/Meadowlark  
 TO: SPEA/Sunflower  
 Bobbi Geis FROM: Building Fitness Coordinator/4J  
 TO: Substitute/All Schools  
 Patsy Looney FROM: Building Assistant/Meadowlark  
 TO: ESL Teacher Assistant/Meadowlark  
 LeaAnn Strohschein FROM: SPEA/Conestoga  
 TO: Instructional TA/Conestoga  
 Traca Wheeler FROM: Library/Media TA/Paintbrush  
 TO: Emotionally Disabled SPEA/Paintbrush

**CERTIFIED**

Recommendation for Hire

Michele Bau Fifth Grade/Prairie Wind Replace  
 Mary Boyd Family & Consumer Science/Twin Spruce Junior High  
 Replace  
 Karly Cheney Vocal Music/Rawhide/Recluse Replace  
 Shelby Gill Junior Kindergarten/Rawhide Replace  
 Samantha Johnson .5 Fifth Grade/Meadowlark Replace  
 Suzanne McFadden School Nurse/Lakeview Replace  
 Denise Miller .5 GATE & .5 Technology/Meadowlark Replace  
 Whitney Oltmanns Third Grade/Prairie Wind Replace  
 Kayla Park Kindergarten/Sunflower Replace  
 Devin Shimic Family & Consumer Science/Twin Spruce Junior High  
 Replace  
 Courtney Smith Counselor/Paintbrush Replace  
 Blythe Stanley Fifth Grade/Rozet Replace

Resignations

Eowyn Vesper English Teacher/Westwood

Extra Duty Recommendations

William Deaton Summer School Teacher Replace  
 Dustin Evenson Summer School Teacher Replace

Transfers

Julie Blazek FROM: Second Grade/Prairie Wind  
 TO: Kindergarten/Lakeview  
 Sally Bruce FROM: Fourth Grade/Prairie Wind  
 TO: Fourth Grade/Sunflower  
 Kelly Daniel FROM: Technology Education/Westwood High  
 School  
 TO: Professional Development Specialist/Staff Dev.  
 Kate Evenson FROM: Kindergarten/Prairie Wind  
 TO: Exc. Child Spec./CCHS South  
 Marlyce Kocher FROM: Kindergarten/Prairie Wind  
 TO: Sixth Grade/Prairie Wind  
 Amanda Lauing FROM: Title 1 TA/Meadowlark  
 TO: Kindergarten/Prairie Wind

Daisy Ruff FROM: Substitute/All Schools  
TO: Fifth Grade/Rozet  
Karia Schofield FROM: Music Teacher/Sage Valley  
TO: Instrumental Music/Paintbrush/Pronghorn  
Tiffany Small FROM: Substitute/All Schools  
TO: Third Grade/Prairie Wind  
Ashley Walker FROM: Substitute/All Schools  
Catherine Welch TO: Fifth Grade/Sunflower  
FROM: Substitute/All Schools  
TO: Sixth Grade/Paintbrush

Warrants

Payroll Warrants	189771 - 190317
Combined Funds Warrants	322390 - 322962
Major Maintenance Warrants	5747 - 5754
Nutrition Services Fund Warrants	7139 - 7174
Insurance Fund Warrants	3145 - 3168
Student Activities/Bldg.Sp. Rev.	34354 - 34394
Activity Officials Warrants	4710 - 4717

Summer Meeting Schedule

The following summer schedule was approved:  
June 26 - Board Meeting - cancelled  
July 10 - Board Meeting - cancelled  
July 18 - Budget Board Meeting  
July 24 - Board Meeting - cancelled  
Aug. 14 - Board Meeting - cancelled  
Aug. 28 - Board Meeting

Resolution to Conduct Business

The board adopted the following resolution:  
"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants in order to conduct the normal business of the School District during the time between scheduled Board meetings of June 12, and July 18, 2012;

AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of July 18, 2012;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 12th day of June, 2012, and will be effective from June 12, 2012.

Habitual Truancy Declaration

Students #T-5 and #T-6 were declared habitually truant.

Bids

The following bids were awarded:

1. Buffalo Ridge FF&E Package #1 to Powder River Office Supply in the total amount of \$7,762.00; to Office Scapes in the total amount of \$3,239.55; to William Peterson & Assoc. in the total amount of \$38,135.36; to Western Stationers in the total amount of \$3,291.44; to Wyoming Stationery in the total amount of \$2,779.15; and to The Office Shop in the total amount of \$1,723.50.
2. District Boiler, Chiller and Cooling Servicing to Great Plains Chemical in the total amount of \$9,750.00 and to Snow Crest Chemicals in the total amount of \$13,280.00.

Policies

Policy 8350, *By-Laws - School Board Meetings*, was approved on first and final reading with changes to align with state statute. The title of the policy was also modified to remove "By-Laws."

Policy 8370, *By-Laws - Executive Sessions*, was approved on first and final reading with changes to align with state statute. The title was also modified to remove "By-Laws."

Regulation 8350-R was editorially revised and presented for information.

Contracts

The following contracts were approved:

1. Handwriting Without Tears
2. Sunflower Yearbook
3. S'cool Moves
4. Schlecty Center

**CONSENT AGENDA ENDS**

Adequate Yearly Progress  
(AYP) Targets

Dr. Brown relayed information to the board about AYP targets and current school statistics in preparation for targets to increase to 100% in 2014. Considered realistically, many schools in Wyoming are likely to be labeled "failure," based on many factors. Discussion of encouraging the State Department of Education to apply for a waiver, followed with Dr. Brown offering and approved to draft a letter suggesting the waiver application.

Budget Amendment

Dr. Fall recessed the meeting at 8:00 p.m. to hold a public hearing regarding the budget amendment. There being no public input, Dr. Fall called the meeting back to order at 8:10 p.m.

Mrs. Ochs moved to adopt the following budget resolution, Mrs. Jennings seconded and the motion carried.

WHEREAS Campbell County School District Number One is a nonprofit political subdivision of the State of Wyoming formed to provide public education in grades K-12 for persons residing within its boundaries; and

WHEREAS the Board of Trustees wishes to adjust the General Fund 01 in the amount of \$90,000 to account for the increase in recapture resulting from adjustments in the three year rolling average and increase revenue for reimbursement of the employer share of the WY Retirement increase paid in fiscal year 2011, but receipted in the current fiscal year;

WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$620,724.48 to account for operating transfers to the Nutrition Services Fund for walk-in cooler lighting, an increase to the Nutrition Services van purchase order, the purchase of a refrigerator/freezer, and a potential cash shortfall;

WHEREAS the Board of Trustees wishes to increase the Nutrition Service Fund in the amount of \$360,990.78 to account for Fresh Fruits & Vegetables and Child Food grants, increased direct food costs and supplies, as well as increasing the operating transfer revenue budget;

WHEREAS the Board of Trustees wishes to adjust all General Funds to account for budget journal entries during the fiscal year and to adjust contingency accounts including increasing function 1000 Instruction by \$330,000, decreasing function 2000 Instructional Support \$95,000, decreasing function 3000 General Support \$175,000 and decreasing function 3400 Maintenance and Operations \$60,000;

WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$310,000 to account for an operating transfer from Capital Construction Fund 30 to close the fund in accordance with GASB 54 and

account for the remaining Buffalo Ridge commons expense in the General Fund;

WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$200,000 to account for increases in Transportation operating expenses and increase revenue budgets to account for actual receipts; and

WHEREAS the Board of Trustees wishes to increase the Early Release Fund in the amount of \$95,000 to account for changes to employee distributions.

#### Facility Update

Dr. Ayers provided an update of current projects including Buffalo Ridge is basically on schedule for a July completion and removal of sand pile and completion of Tanner Drive; Westwood High School interviews completed and ready to negotiate a contract; difficulty getting JGA Architects approved for Lakeview Elementary with School Facilities Department (SFD) but good progress on land purchase; HVAC projects at Twin Spruce and Sage Valley going well; and arrangements for Stocktrail demolition proceeding slowly. Dr. Ayers noted that he has presented a prioritized capital list to SFD including three projects in first place:

- 1 - Remodel South Campus to become a junior high
- 1 - Refurbish CCHS
- 1 - Build an additional high school
2. Little Powder refurbishment
3. Sunflower kindergarten remodel
4. Replace Transportation building (two projects in this priority)
4. Remodel Conestoga kindergarten
5. New Educational Services building
6. New Maintenance building

Dr. Ayers also noted component level projects:

1. Rozet HVAC - phased project
2. Meadowlark -kindergarten and HVAC remodel
3. Conestoga - site and roof revisions
4. Wagonwheel - media remodel

He reported the soccer field work at South Campus is proceeding well and should be completed by August.

#### Retire/Re-Hire Policy

Mr. Reznicek reviewed public input from two policy hearings and request approval on second and final reading of the policy to establish a district procedure regarding the re-hire of retired personnel. Mrs. Ochs moved to approved, Mrs. Shippy seconded, and the motion carried.

#### Educational Support Personnel Appeals

Mr. Reznicek reviewed ESP appeals for review of three positions. He noted the review by Educational Management Solutions recommended changes to the positions including increased salary ranges resulting in the need to add two additional ranges on the ESP schedule. Mrs. Jennings made a motion to approve the changes in range for the three positions and to add the additional ranges on the schedule. Mrs. Ochs seconded, and the motion carried.

#### Executive Session

Mrs. Ochs moved to recess to executive session to discuss litigation and student discipline at 8:17 p.m. Mrs. Shippy seconded, and the motion carried. The meeting reconvened at 9:28 p.m.

#### Student Expulsion

Mrs. Ochs made a motion to expel Student #23 for one year. Mrs. Jennings seconded, and the motion carried.

#### Adjournment

With no other business before the Board, the meeting was adjourned at 9:29 p.m.

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Chairman

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Clerk