

Call to Order

The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Steve Pecha, John Pettyjohn, and Susan Shippy.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Steve Fenton, Assistant Superintendent for Curriculum and Assessment; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Dick Erb, Tammy Hoffman, Scott Hungerford, Martha Saulsbury, Shirley Novak, Nancy Bock, Keith Chrans, Jim Williams, Melissa Brown, Mike Canzel, Tyler Hartl, Lindsey Heitmann, and Paul Wallem.

Transportation Department
Recognition

Supervisor Keith Chrans introduced Transportation Department employees selected for special recognition as Employees of the Quarter/Year including Martha Saulsbury (Employee of the Year), Melissa Brown, Jim Williams, Shirley Novak, Scott Hungerford, and Nancy Bock (Employee of the Year).

Teacher of the Year

Mr. Reznicek introduced CCHS Art Teacher Mike Plourde who was selected as Teacher of the Year and was congratulated by the Board.

Facilitator Report - Career
Technical Education

Dr. Lyn Velle reported on efforts in the curricular area including the NASA HUNCH Project, Project Lead the Way, and the Gateway Academy of the summer. She also reported on the current status of the Energy and Hospitality and Tourism Academies.

Audience Recognition

Dr. Brown recognized several teachers in the audience, present as part of their educational process as they work for advanced degrees.

Public Comment

There were no additional public comments.

CONSENT AGENDA

It was moved by Mr. Pettyjohn and seconded by Mrs. Hepp to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the July 21, August 5, and August 24, 2010, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT
PERSONNEL**

Resignations

Michelle Allison	Substitute Food Service/Nutrition Services
Kaylyn Bahnson	Water Safety Asst/Aquatic Center
Elia Castillo de Martinez	Custodian/CCHS
Erica Harpold	SPEA/Conestoga
Tonya Hofland	Bus Assistant/Transportation
Candice Johnson	Assistant Cook/Nutrition Services
Chanel Ostrem	Water Safety Asst/Aquatic Center
Nicky Petersen	SPEA-High Needs/Hillcrest
Tabitha Riley	Title I TA/Sunflower
Teresa Schreurs	Building Asst-SPEA/Pronghorn
Heather Zahn	SPEA/CCHS

New Hires – Regular

Dixie Ailts	Building Fitness Coordinator/Paintbrush	Replace
Estella Barragan	Custodian/CCHS	Replace
Emily Bishop	Interpreter-Tutor/Pronghorn	New
Susan Briggs	SPEA/TSJH	Replace

Irene Coody	SPEA/CCHS	Replace
Crystal Foss	ED SPEA/Prairie Wind	New
Michele Galbraith	SPEA/Sunflower	Replace
Karla Garcia	Assistant Cook/Nutrition Services	Replace
Jodey Greninger	ESL TA/Meadowlark	Replace
Martha Gudino	Custodian/SVJH	Replace
Amanda Gustafson	Custodian/Ready-4-Learning Center	New
Jennifer Hallinan	SPE-High Needs/Conestoga	Replace
Ida Hamilton	SPEA/Wagonwheel	Replace
Ramona Hanson	Instructional TA/Wagonwheel	Replace
Leslie Harrison	Bus Assistant/Transportation	New
Genell Hodges	Building Fitness Coordinator/Sunflower	Replace
Lori Huyck	Bus Assistant/Transportation	New
Zane Johnson	SPEA-High Needs/Hillcrest	New
Brenda Lavallie	Bus Assistant/Transportation	New
Aliciah Leu	Instructional TA/Lakeview	Replace
Cody Manor	Cafeteria Cook/Nutrition Services	Replace
Staci Miller	Instructional TA/Hillcrest	Replace
Tamara Pearson	SPEA-High Needs/Hillcrest	New
Roberta Rasmussen	ED SPEA/Meadowlark	Replace
Juanita Routledge	Kinderday TA/Pronghorn	Replace
Sharon Schirado	Assistant Cook/Nutrition Services	Replace
Kimberly Schmidt	Bus Assistant/Transportation	New
Christine Schmit	SPEA/High Needs/TSJH	Replace
Dawn Showerman	ED SPEA/Prairie Wind	Replace
Stacey Skinner	SPEA/CCHS	Replace
Becky Thompson	Building Fitness Coordinator/Prairie Wind	New
Tanya Wilcox-Stratton	SPEA/Rozet	Replace
Rachel Wilde	Building Fitness Coordinator/Pronghorn	New
Ann Wise	ESL TA/Meadowlark	Replace

New Hires– Substitutes/Temporaries

Heather Binkley	Bus Driver in Training/Transportation
Brenda Cowan	Bus Driver in Training/Transportation
Sonya Hand	Sub Food Service Assistant/Nutrition Services
Samantha Jarvis	COE/CCHS/SC
Michelle Krumberger	Sub Food Service Assistant/Nutrition Services
Kaylon Russell	COE/CCHS/Nurse's Office

Transfers

Tina Baker	FROM: Bus Assistant/Transportation TO: Bus Driver–Standby/Transportation
Amy Christensen	FROM: Instructional TA & CAT Asst/Pronghorn TO: Kindergarten TA/Sunflower
Tara Coomer	FROM: Substitute Bus Driver/Transportation TO: Bus Driver-Standby/Transportation
Lisa Dymond	FROM: Building Fitness Coordinator/Hillcrest TO: Building Fitness Coordinator/Conestoga
Karri Floud	FROM: Substitute Bus Driver/Transportation TO: Bus Driver-Standby/Transportation
Rachel Kuray	FROM: Info Systems Asst/ESC-Bus Aide/Transportation TO: SPEA-Kindergarten TA/Rawhide
Frank Lynn	FROM: Bus Driver-Standby/Transportation TO: Substitute Bus Driver/Transportation

Request for Medical Leave of Absence

Marlin McKown's request for a medical leave of absence, to follow his FMLA leave, from September 20, 2010 to January 3, 2011, was approved.

Heidi Bellor .5 Kindergarten Teacher/Sunflower Replace
 Michael Hansen .5 Social Studies/CCHS Replace

Resignations

Molly Heibult Art Teacher/Westwood
 Barb Wicks Social Studies/CCHS

Substitute Teacher New Hires

Jessica Bagwell Substitute Teacher/All Schools
 Ricki Barbe Substitute Teacher/All Schools
 James Berman Substitute Teacher/All Schools
 Claire Buckingham Substitute Teacher/All Schools
 Melody Carter Substitute Teacher/All Schools
 Shawna Cates Substitute Teacher/All Schools
 Rachel Cunningham Substitute Teacher/All Schools
 Michael Hansen Substitute Teacher/All Schools
 Theresa Kautz Substitute Teacher/All Schools
 Kelly Lauer Substitute Teacher/All Schools
 Amber Morvilius Substitute Teacher/All Schools
 Judy Patz Substitute Teacher/All Schools
 Karen Reynolds Substitute Nurse/All Schools
 Dinah Richardson Substitute Teacher/All Schools
 Bette Rogers Substitute Teacher/All Schools
 Tara Simpson Substitute Teacher/All Schools
 Rebecca Steffen Substitute Teacher/All Schools
 Whitney Wandler Substitute Teacher/All Schools
 Payton Young Substitute Teacher/All Schools

Extra Duty Resignations

Sarah Seamands Girls Basketball Coach/WJSH

Transfers

Brock Ballweber FROM: .5 Social Studies/CCHS
 TO: Social Studies/CCHS
 Tyler George FROM: .5 Art/TSJH
 TO: .5 Art/TSJH-.25 Art/WE

Warrants

Payroll Warrants	178493 - 178677
Combined Funds Warrants	305853 - 306316
Major Maintenance Warrants	5355 - 5386
Lunch Fund Warrants	6218 - 6233
Insurance Fund Warrants	2891 - 2898
Student Activities/Bldg.Sp. Rev.	33654 - 33665
Activity Officials Warrants	4044 - 4050

Bid Affirmations

The following bids were affirmed:

1. CCHS South Campus Gym Floor Repair to Norton Construction in the total amount of \$ 80,372.00.
2. CCHS Tennis Court Restroom Building Remodel to Hladky Constriction in the total amount of \$59,940.00.
3. John Deere Tractors to Sundance Equipment in the total amount of \$15,844.39, and to Lathrop Equipment in the total amount of \$30,500.00, minus trade in value of \$8,900.00.

Bids

The following bids were awarded:

1. Drug Testing Provider to Employment Testing Services in the amount of \$225.00 for certain tests.
2. Replacement Staff Vehicles to Advance Truck and Auto in the amount of \$18,313.00 for a 2008 Ford Explore and \$12,325.00 for a 2010 Pontiac G6.

3. Paintbrush and Sage Valley Re-roofing Projects to Big Horn Roofing in the amount of \$596,055.00, pending acceptance from the insurance company.

4. Rozet Emergency Generator Replacement to Electrical Specialists in the amount of \$41,545.00.

Surplus Declaration

Two pair of Tekk T-20 Sport Com football headset with a belted battery pack-volume control and outlet charger were declared surplus in preparation for donation to Kaycee High School.

Contract for Services

A contract with Campbell County Memorial Hospital to provide nutrition consulting services was approved.

Contract for Services

An agreement with the law firm Fitzgerald, Vetter & Temple was approved.

Waiver of Late Resignation Fees

Late resignation fees for Barbara Wicks were waived.

Waiver of Late Resignation Fees

Late resignation fees for Carol Larson were waived.

**CONSENT AGENDA
ENDS**

Enrollment Update

Dr. Brown presented student numbers for the opening of school. He noted that total enrollment (following the 10-day drop) was currently 8,377, an increase of 387 from the last day of school last year and an additional 125 students over Oct. 1, 2009.

Health Insurance Statistics

Information Systems Supervisor Don Dihle reported statistics on health insurance coverage reported by hours worked per week.

Health Insurance Rates

Mr. Reznicek reviewed health insurance rates by group and the proposed rates for the next calendar year including a new plan with a moderate deductible and a suggestion for premium discount incentives as part of the new employee wellness program. The new rates would take affect January 1, 2011. Mrs. Durgin made a motion to approve the new rates, Mrs. Hepp seconded, and the motion carried.

Biometric Testing Request for Proposal (RFP)

Mr. Reznicek reviewed a presentation to explain biometric testing and the advantages it will provide for employees. Mr. Pettyjohn suggested the trustees be the first to undergo the testing as a positive role model, and the Board agreed. Mr. Pettyjohn made a motion to approve the contract with Provant Health Solutions, LLC, to provide the required services for biometric testing, Mrs. Shippy seconded, and the motion carried.

Educational Management Solutions (EMS) Appeals Recommendations

Mr. Reznicek reviewed the process and history of the creation of the Educational Support Personnel (ESP) salary schedule. He noted that previously the appeals process was handled by a committee of ESP, but it created issues for the members and was somewhat subjective. This year the appeals were directed through EMS, and he requested approval of the recommendations including moving the Administrative Assistant/Assistant Superintendent for Curriculum and Assessment from range 11 to range 13; moving the Student Support Services Secretary from range 10 to range 11; moving the Virtual School Secretary from range 8 to range 9; maintaining the High School Data Clerk/Special Programs at the current range 10; and maintaining Secretary/Elementary School Principal, Elementary School Office Clerk, and Elementary School Data Clerk at the current ranges. Mrs. Hepp moved to approve the recommendations as presented, Mr. Pecha seconded, and the motion carried.

Leadership Governance
Reminder

Dr. Fall reminded the trustees of the meeting on Thursday to receive the Leadership Governance training. He also reminded them of the Region 10 WSBA Fall Roundup meeting in Sundance.

Adjournment

With no other business before the Board, the meeting was adjourned at 8:45 p.m.

Chairman

Clerk