

## **5145-R Law Enforcement Officers in the School**

Upon entering school premises, law enforcement officers, which include school resource officers, will make contact with a building administrator or, in the case of an activity, the responsible adult in charge. In emergencies which require crime scenes on school property to be secured or for the immediate protection or safety and welfare of students, staff, or the general public, this requirement may be waived.

### **Incidents on School Grounds**

In cases of information gathering from students by officers for an incident on school property or during school hours where the District has requested the participation of law enforcement, a reasonable attempt will be made to contact the parent(s) or guardian(s) to afford an opportunity to be present during such questioning. If no parent(s) or guardian(s) is present, a school administrator will be present in place of the parent(s) or guardian(s).

### **Incidents not on School Grounds**

At the discretion of administrators, in cases of information gathering from students by a law enforcement officer for an incident that did not occur on school property, the following options will apply:

- The officer may bring the parent(s) or guardian(s) of the student to school to attend the meeting between the officer and student.
- The officer should have written permission from the parent(s) or guardian(s) of the student permitting the meeting between the officer and student.
- The building administrator will ensure contact of parent(s) or guardian(s) to afford them the opportunity to attend the meeting or consent to the meeting in their absence.
- If a student's parent(s) or guardian(s) have not consented and are not present and the administrator, after making a valid attempt, is unsuccessful in contacting them, the administrator may allow the meeting between the officer and student to take place if the administrator is satisfied that special circumstances exist. If no parent(s) or guardian(s) is present, or parental consent has not been obtained, a school administrator will be present at the interview in place of the parent(s) or guardian(s). After the meeting has been held, it will be the responsibility of the administrator to contact the parent(s) or guardian(s) and inform them the meeting occurred.

### **Arrest, Service of Process, or Taking a Student Into Custody**

If a law enforcement officer has a warrant for a student's arrest, or any legal process to be served upon a student, the officer must be permitted to arrest or serve process upon the student. Whenever possible, the arrest or service of process should be conducted privately in an administrator's office and out of the view of the other students.

Normally, a student should not be released to law enforcement authority by school officials unless the student has been taken into custody or placed under arrest; or the parent or guardian for the student agrees to the release. When an emergency situation

exists, the school administrator may summon law enforcement officials to the school to take a student into custody. When students are removed from school by law enforcement officials for any reason, including taking the student into custody or arrest of the student, every reasonable effort will be made to contact the student's parent(s) or guardian(s).

ADOPTION DATE: December 27, 1983; Revised June 12, 1995; Revised March 9, 2010; Revised February 14, 2017; Revised February 22, 2022

LEGAL REFERENCE(S):

CROSS REFERENCE(S): 5131 , 5260 , 5260-R

ADMINISTRATIVE REGULATION: