

7200-R Section 4, Remote Access

The Campbell County School District remote access infrastructure must adhere to the following guidelines:

- It is the responsibility of employees, contractors, vendors, and agents with remote access privileges to ensure their remote access connection is given the same security requirements as the district's on-site connection.
- Secure remote access will be controlled by technology staff. Access must be requested by building administrators.
- At no time should any employee provide their password to anyone; not even family members.
- Employees and contractors with remote access privileges must ensure their computer, which is remotely connected to the District's network, is not connected to any other network at the same time; with the exception of the network being used for the remote connection.
- Employees and contractors with remote access privileges to the District network must not use District resources for personal use.
- User authentication will use Microsoft Challenge Handshake Authentication Protocol Version Two (MS-CHAPv2) or better.
- Reconfiguration of a remote user's equipment for the purpose of split-tunneling or dual homing is not permitted at any time.
- Non-standard hardware configurations must be approved by the security officers.
- All hosts connected to the District internal networks via remote access technologies must have up-to-date anti-virus software.
- Organizations or individuals who wish to implement non-standard remote access solutions to the District production network must obtain prior approval from the department supervisor.

ADOPTION DATE: May 11, 2021

LEGAL REFERENCE(S): Children's Online Privacy Protection Act (COPPA), Children's Internet Protection Act, 47 U.S.C. §254 (CIPA); The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) and International Standards Organization (ISO 27002).

CROSS REFERENCE(S): 4374, 4675, 5147, 5276, 5330, 7100, and all sections under 7100-R.

ADMINISTRATIVE REGULATION: 7200-R, Sections 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, and 13

ADMINISTRATIVE FORMS: Form 7200 CCSD System Access Request