

CAMPBELL COUNTY SCHOOL DISTRICT ATTENDANCE AREA CHANGE REQUEST

The Campbell County Board of Trustees has established attendance areas for all students attending schools in Campbell County School District. There may be situations on an annual basis in which attendance area changes would be permissible.

*When making an attendance area change request, the student's parent/guardian is to complete this form and submit it to the receiving school's building administrator. The building administrator will analyze the request and notify the parent/guardian of the decision regarding the attendance area change request.

SCHOOL YEAR: _____ DATE: _____

STUDENT'S NAME: _____
 (Last) (First) (Initial)

PARENT/GUARDIAN: _____
 (Last) (First) (Initial)

ADDRESS: _____

MAILING ADDRESS: _____
 (IF DIFFERENT THAN ABOVE)

PHONE #: _____ CELL PHONE #: _____

RESIDE IN _____ ATTENDANCE AREA GRADE: _____
 (School Name)

REQUEST TO TRANSFER TO/REMAIN IN SCHOOL: _____

*Starting at the eighth grade level, students who attend their first practice or first day of school (whichever comes first) at a CCSD junior high school will establish eligibility for high school activities. If a parent wants their child to attend a secondary school other than the one in their attendance area, they will need to complete this form and turn it in to the receiving school principal. The receiving junior high school principal will consult with the appropriate feeder high school principal on attendance area change requests. Both principals will approve or deny all secondary attendance area change requests. Attendance area change requests made after the first practice or first day of school will follow the same protocol listed above.

REASON FOR ATTENDANCE AREA CHANGE REQUEST (Please attach supporting documentation if needed):

APPROVED: _____ PARENT'S/GUARDIAN'S SIGNATURE

DENIED: _____

_____ BUILDING ADMINISTRATOR'S SIGNATURE

_____ DATE

IF APPROVED:
 This approval will allow your child to attend the requested school. An approved request is in effect for the full school year, subject to any conditions set by the principal, including good attendance, behavior, work ethic, and positive parent interaction.
 The District will not be responsible for transportation.

IF DENIED: