

Call to Order

The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Joe Lawrence, and Anne Ochs. Susan Shippy was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Steve Fenton, Assistant Superintendent for Curriculum and Assessment; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Dick Erb

Transportation Department  
Celebration

Supervisor Keith Chrans introduced Employees of the Month Diana Behnke, Sonja Walter, Nate Johnson, Marla Griffith, Jerry Worley, Bob Olsen, Don Johnson, Joe Hays, and Johnie Perkins. He also announced that Joe Hays was named the Employee of the Year.

Facilitator Report - Career  
Technical Education

Mr. Fenton introduced Dr. Lyn Velle who reported on available classes, enrollment, and progress of the three academies - Energy, Transportation and Culinary.

Public Comment

Mr. Erb relayed that a constituent had asked him about a letter from the District that was sent to all medical professionals in the community regarding a medical center for students. Dr. Brown responded that the District recently received a federal grant which will preliminarily fund a school-based health system in the form of a portable unit, capable to traveling from school to school, and home-based at the Ready 4 Learning Center. The purpose will be to offer medical care to under served children free of charge. Dr. Brown also noted that a advisory committee of community members will be formed.

**CONSENT AGENDA**

It was moved by Mrs. Ochs and seconded by Dr. Lawrence to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the August 23, 2011, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT  
PERSONNEL**

<u>Resignations</u>	
Aerin Anderson	Bus Assistant/Transportation
Amanda Andreen	SPEA/Recluse
Anthony Bachmann	ED SPEA/Conestoga
Torin Beattie	Water Safety Assistant/Aquatic Center
Bailey Bertch	Title I TA/Hillcrest
Belinda Cazares	Bus Driver/Transportation
Deb Charon	Cafeteria Cook/Nutrition Services
Maria Cortez	Custodian/WJSH
Nancy Denton	Assistant Cook/Nutrition Services
Ashley Galbraith	Bus Assistant/Transportation
Sandra Gonzalez	Food Services/Nutrition Services
Barbara Gorsuch	ED SPEA/Rozet
Richard Hespe	Substitute Bus Driver/Transportation
Kayla Hoffman	Bus Assistant/Transportation
Gigitt Lawson	Food Service Assistant/Nutrition Services
Cynthia Leisy	SPEA/Wagonwheel
Gina Michael	SPEA/Sunflower
Cynthia Monroy	Bus Driver/Transportation
Chanel Ostrem	Water Safety Assistant/Aquatic Center
Heidi Pierce	ED SPEA/Conestoga

Jessica Pool	SPEA/Sunflower
Cindy Schartz	Bus Assistant/Transportation
Theresa Schuler	Custodian/Wright Junior Senior High
Charlene Smith	Bus Driver/Transportation

Terminations

Jeffrey Signer	Bus Driver/Transportation
Shawn Krause	Custodian/CCHS - North

New Hires – Regular

Chelsie Aaberg	Instructional TA/Hillcrest	Replace
Ashleigh Anderson	Instructional TA/Hillcrest	Replace
Sherrie Andregg	Cafeteria Cook/Nutrition Services	Replace
Brylee Barbour	Building Fitness Coordinator/Meadowlark	Replace
Victoria Blake	SPEA/Meadowlark	Replace
Erin Bloch	Food Service Assistant/Nutrition Services	Replace
Brenda Bundtrock	Bus Assistant/Transportation	Replace
Carol Bydlon	SPEA/Rozet	Replace
Brandie Carlson	ESL TA/Cottonwood	Replace
Alex Chick	Food Service Assistant/Nutrition Services	Replace
Elizabeth Edwards	Bus Assistant/Transportation	Replace
Wendy George	ED SPEA/Conestoga	Replace
Lyndi Graves	Title I TA/Rozet	New
Daisy Harris	ED SPEA/Prairie Wind	Replace
Jasmin Havelka	SPEA/Conestoga	Replace
Darcie Henegar	SPEA/Wagonwheel	Replace
Leah Hill	Assistant Cook/Nutrition Services	Replace
Scott Jahner	CAT Director/Sunflower	New
Amanda Kenczka	Building TA/Pronghorn	Replace
Karen Kinnear	SPEA/Pronghorn	Replace
Garrett Kissack	Groundskeeper/HVAC Support/CCHS	Replace
Sarah Kolbach	ESL TA/Meadowlark	Replace
Amanda Lauing	Title I TA/Meadowlark	Replace
Rebecca Mashak	SPEA/Meadowlark	Replace
Kimberly Moore	SPEA/Lakeview	Replace
Diane Phillips	Bus Assistant/Transportation	Replace
Emily Pilch	Building Fitness Coordinator/Prairie Wind	Replace
Courtney Prosenick	Inst. TA, Kindergarten TA, CAT TA/Pronghorn	Replace
Rebecca Rigdon	Instructional TA/Prairie Wind	Replace
Nicole Sargent	Title I TA/Meadowlark	Replace
Shawna Stephens	SPEA for Students w/High Needs/Twin Spruce	Replace
Brenda Tessmer	Assistant Cook/Nutrition Services	Replace
Anita Tope	SPEA/Rozet	Replace
Cassandra VanPatten	COE Student/CCHS – South	Replace
Jodie Warlow	Assistant Cook – Gillette College/Nutrition Services	New
Tiffany Waters	Nutrition Service Manager/Nutrition Services	Replace
Brandi Weber	SPEA/Meadowlark	Replace
Kendahl Wetz	Custodian/Cottonwood	Replace
Traca Wheeler	Library Media TA/Paintbrush	Replace
Jennifer Winkler	CAT Director/Paintbrush	Replace

Transfers

Debra Baumert	FROM: Driver in Training/Transportation TO: Bus Driver/Transportation
Katherine Callahan	FROM: Driver in Training/Transportation TO: Bus Driver/Transportation
Tina Carson	FROM: Driver in Training/Transportation

Annette Cooper	TO: Bus Driver/Transportation FROM: Assistant Cook/Food Service
Lori Huyck	TO: ISDP/CCHS - North FROM: Bus Assistant/Transportation
Sandi Kinnear	TO: Food Service Assistant/Nutrition Services FROM: Attendance Clerk/CCHS – North
Vicki Kissack	TO: Secretary to Asso. Principal /CCHS-North FROM: Spec. Prog. Tech. Coordinator/SSC
Mary Knigge	TO: Parent Program Liaison/Wyoming Family Literacy FROM: Driver in Training/Transportation
Patti Ladd	TO: Bus Driver/Transportation FROM: Driver in Training/Transportation
Angela Manlove	TO: Bus Driver/Transportation FROM: Driver in Training/Transportation
Megan Starlings	TO: Bus Driver/Transportation FROM: Special Programs Ed. Asst/SVJH
Ronda Thompson	TO: Substitute Teacher/All Schools FROM: Driver in Training/Transportation
	TO: Bus Driver/Transportation

**CERTIFIED**

Recommendation for Hire

Terri Harris	Instructional Facilitator/Cottonwood	Replace
Justus Morlock	Exc. Child Spec. Resource Room/Rawhide	Replace
Nikki Williamson	Second Grade Teacher	Replace

Substitute Teacher New Hires

Maranda Bailey	Substitute Teacher/All Schools
John Beitler	Substitute Teacher/All Schools
Jeremy Brenner	Substitute Teacher/All Schools
Patti Cohoon	Substitute Teacher/All Schools
Becky Coleman	Substitute Teacher/All Schools
James Cundall	Substitute Teacher/All Schools
Angela Cope	Substitute Teacher/All Schools
Helen Farnsworth	Substitute Teacher/All Schools
Jeff Fuller	Substitute Teacher/All Schools
Lucas Gendron	Substitute Teacher/All Schools
Jennifer Hight	Substitute Teacher/All Schools
Traci Mills	Substitute Teacher/All Schools
Tabitha Riley	Substitute Teacher/All Schools
Reuhama Sarcinella	Substitute Teacher/All Schools
Teddi Smothermon	Substitute Teacher/All Schools
Jean Thoet	Substitute Teacher/All Schools
Melissa Vold	Substitute Teacher/All Schools
Sarah Walter	Substitute Teacher/All Schools
Lindy Watt	Substitute Teacher/All Schools
Linda Werbelow	Substitute Teacher/All Schools
Vanessa Williams	Substitute Teacher/All Schools

Extra Duty Recommendations

Bertine Bahige	Cross Country (Hourly)/Sage Valley	Replace
Jill Borchers	.5 Evens Coordinator/Twin Spruce	Replace
Kayla Donley	Assistant Volleyball Coach/CCHS	Replace
Richard Holland	Asst. 7/8 Cross Country Coach/Twin Spruce	New
Jamie Matson	.5 Memory Book Sponsor/Twin Spruce	Replace
Cindy Myers	Asst. 7/8 Cross Country Coach/Sage Valley	New
Teddi Smothermon	Assistant Musical Director/CCHS-North	Replace

Transfers

Arrow Langston	FROM: JH (8th) Boys' Basketball Coach/WJSH TO: HS Asst. Girls' Basketball
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Warrants	Payroll Warrants	185897 - 186134
	Combined Funds Warrants	315400 - 315813
	Major Maintenance Warrants	5625 - 5640
	Lunch Fund Warrants	6686 - 6702
	Insurance Fund Warrants	3065 - 6066
	Student Activities/Bldg.Sp. Rev.	34021 - 34032
	Activity Officials Warrants	4522 - 4530

**Bid Affirmation** The following bids were affirmed:  
1. Microsoft Licenses for District for FY 2012 to SHI in the total amount of \$23,907.50.

**Bids** The following bids were awarded:  
1. Annual Auction Services to Castle Auction Service for 10% of gross sales.  
2. District-wide Door & Hardware Services to Architectural Specialties for material cost of 30% and labor at \$70.00 per hour.  
3. Drug Testing Provider to Employment Testing Services in the total projected amount of \$11,410.00.  
4. Playground and Protective Area Installation at Meadowlark, Rozet, Little Powder, and Wagonwheel Elementary Schools to Norton Construction in the total amount of \$86,863.00.  
5. Man Lift to Titan Machinery in the total amount of \$38,575.00.  
6. New Pianos and Guitars to Hill Music in the total amount of \$34,798.00, and to Haggerty's Music in the total amount of \$2,563.00.  
7. New 4x4 Pickup with Service Body to Thunder Basin Ford in the total amount of \$30,602.00.

**Isolation** An isolation application from Troy and Jodi Tweeten was approved.

**Surplus Declaration and Donation** Items were declared surplus and donated to Fremont County School District #2, Gillette College, YES House, and John Paul II Catholic School.

**Policies** Proposed Policy 6120, *Service Animals in Schools*, was approved on first reading.

**CONSENT AGENDA ENDS**

**Pilot Residency/Student Teaching Agreement** Dr. Brown reviewed an agreement with the University of Wyoming to pilot a program for residency/student teachers in district schools. He noted that approximately 12-13 elementary and 8-16 secondary practice teachers would be placed beginning with the spring 2012 semester. Mrs. Jennings made a motion to approve the agreement, Mrs. Ochs seconded, and the motion carried.

**Bereavement Policy 4210** Mr. Reznicek reviewed on the policy on second reading and following a policy hearing at which no public input was received. Mrs. Durgin moved to approve the policy on final reading, Mrs. Hepp seconded, and the motion carried.

**WSBA Resolution** Dr. Fall noted the deadline for submission of resolutions in preparation for the annual WSBA conference. He proposed a resolution regarding waivers by the Wyoming Department of Education concerning the issue of the configuration of early elementary classrooms in which the ratio of students to teacher is mandated at 16:1. Mrs. Jennings moved a propose the resolution, Mrs. Hepp seconded, and the motion carried. Dr. Fall directed administration to draft the resolution.

**Executive Session** Dr. Lawrence moved to recess to executive session to discuss land

acquisition at 7:30 p.m. Mrs. Ochs seconded, and the motion carried. Dr. Fall reconvened the meeting at 8:00 p.m.

Adjournment

With no other business before the Board, the meeting was adjourned at 8:00 p.m.

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Chairman

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Clerk