

Call to Order

The meeting was called to order by Chairman Jennings at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Linda Jennings, Joe Lawrence, Anne Ochs, and Susan Shippy. Deb Hepp was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Kathy Brown

Reorganization of Board

Chairman Appreciation

Dr. Strahorn presented a scrapbook to Mrs. Jennings and thanked her for her leadership over the past year.

WSBA Awards

Dr. Strahorn also presented WSBA Certificate of Recognition and Standard of Excellence - Certified Master Board awards to the board. Mrs. Jennings presented an Award of Distinction - Level II to Mrs. Shippy.

Election of Officers

Mrs. Ochs nominated Mrs. Jennings for chair, Dr. Lawrence seconded, and the motion carried.

Mrs. Durgin moved to rename the same slate of officers for vice chair, treasurer, and clerk/assistant treasurer. Mrs. Ochs seconded, and the motion carried.

Meetings: Times and Dates

Mrs. Ochs moved to establish the times and dates for board meetings as 7:00 p.m. on the second and fourth Tuesdays of each month. Mrs. Shippy seconded, and the motion carried.

Depositories

Mrs. Ochs moved to redesignate as depositories for Campbell County School District funds Bank of the West, First Interstate Bank, First National Bank of Gillette, Security State Bank, US Bank, and Wyoming Government Investment Fund. Mrs. Shippy seconded, and the motion carried.

Newspaper

Dr. Fall moved to establish The News-Record as the official newspaper for Campbell County School District. Mrs. Ochs seconded, and the motion carried.

Re-Adoption of Policies

Dr. Lawrence moved to re-adopt the policies contained in the official district policy listing and rescind all old policy determinations found only in board meeting minutes. Mrs. Ochs seconded, and the motion carried.

Legal Counsel

Mrs. Ochs moved to designate the law firm of Stevens, Edwards, Hallock, Carpenter, and Phillips, PC as legal counsel for Campbell County School District. Dr. Fall seconded, and the motion carried.

Appointments

Mrs. Jennings appointed herself, Dr. Lawrence, and Dr. Fall to serve as trustees to the Board of Cooperative Higher Education Services (BOCHES).

Mrs. Jennings appointed Mrs. Hepp to serve on the Board of Cooperative Education Services (BOCES).

Financial Disclosure

Trustees will complete the required form to indicate pecuniary/financial interest in depositories or firms where funds of Campbell County School District are invested.

Wyoming Principal of the Year Recognition

Mr. Kirby Eisenhower was congratulated by the board for being named for the honor.

Buffalo Ridge Elementary School Celebration

Principal Kevin Sinclair introduced Third Grade Teacher Lindsey Lundvall who explained her use of the project to teach community service. Her class won

the food drive by collecting the most items. Three students spoke about their participation and satisfaction from the activity.

Paintbrush Elementary School  
 Celebration

Principal Brian Knox introduced Choir Sponsor Cindy McGeary and her sixth grade participants who provided several vocal selections for the board's enjoyment.

Campbell County High School  
 Activities Recognition

Activities Director Cliff Hill introduced the State Championship Drama Team in Group Performance Art and third place in the 4A 2013 sweepstakes and Coach Tim Bessette. Team members spoke about their experiences. Assistant Coach was Sara Bessette.

Mr. Hill presented the state runner up volleyball team and Head Coach Toni Hladky. Mrs. Hladky praised the team and the members introduced themselves. Assistant coach was John Bayles.

Mr. Hill also presented the CCHS Football team and Head Coach Vic Wilkerson which won the conference title. The members introduced themselves, and assistant coaches were introduced including

Academic Reports

The principals presented academic reports for their schools including demographics, PAWS results, and measurable objectives information.

Public Comment

There were no public comments.

CONSENT AGENDA

It was moved by Mrs. Ochs and seconded by Dr. Lawrence to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the November 12, 2013, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

EDUCATIONAL SUPPORT  
 PERSONNEL

Resignations

Paula Billington	Food Service Assistant/Nutrition Services
Liz Blanchard	.375 Tech. Asst & .5 Instructional Asst/Little Powder
Erin Curtis	ED S.P.E.A./Paintbrush
Andrea Harvey	Substitute Bus Driver/Transportation
Lars Hedlund	Warehouse Technician Warehouse
Lydia Kelley	S.P.E.A. with High Needs/Rawhide
Keyton LaJeunesse	Safety Patrol/Transportation
Kathi Lingo	Secretary to JH Assoc. Principal/SVJH
Elaine Roufley	Bus Assistant/Transportation

Terminations

William Phipps	Food Service Assistant/Nutrition Services
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New Hires - Regular

Corey Bentsen	Custodian/Hillcrest	Replace
Paula Billington	Food Service Assistant/Nutrt. Svcs	Replace
Michele Galbraith	CAT Assistant/Buffalo Ridge	New
Monique Johnson	ED S.P.E.A./Paintbrush	Replace
Sarah Krupp	Custodian/Rozet	Replace
Haley Newmann	S.P.E.A./CCHS-North	Replace
Dustine Poppleton	S.P.E.A./Sunflower	Replace
Jennifer Rasmussen	Food Service Assistant/Nutrt. Svcs	Replace

New Hires - Substitutes/Temporaries

Joshua Hannant	Student Custodian/CCHS-North
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Transfers

Mindy Bauer	FROM: Assistant Cook/Nutrition Services TO: Cafeteria Cook/Nutrition Services
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Cameron Benedict	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Stephanie Burton	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Rori Coates	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Dawn Gatlin	FROM: At Risk Secretary/Westwood TO: Guidance Secretary/Twin Spruce Junior High
Jody Geis	FROM: Food Service Assistant/Nutrition Services TO: Cafeteria Cook/Nutrition Services
Robert Hollander	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Kimberly Kretschman	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Heather McClure- Whitney	FROM: Bus Driver/Transportation TO: Bus Assistant/Transportation
Gayle Shaffer	FROM: Office Clerk/Pronghorn TO: At Risk Secretary/Westwood
Sunshine Siebert	FROM: Guidance Secretary/Twin Spruce Junior High TO: Technology Assistant/Twin Spruce Junior High
Leslie Tate	FROM: Cafeteria Cook/Nutrition Services TO: Manager/Nutrition Services

CERTIFIED

Recommendation for Hire

Denise Jensen	Exc Child Specialist/Prairie Wind	Replace
Michelle Snook	Math Teacher/CCHS-South Campus	Replace

Substitute Teacher New Hires

Janelle Charles	Substitute Teacher/All Schools
Beth Ganskow	Substitute Teacher/All Schools
Chambry Grant	Substitute Teacher/All Schools
Casey Hanzlik	Substitute Teacher/All Schools
Amanda Hecker	Substitute Teacher/All Schools
Anna Laakso	Substitute Nurse/All Schools
Douglas New	Substitute Teacher/All Schools
Nicole Reimer	Substitute Nurse/All Schools
Abby Spillum	Substitute Teacher/All Schools

Warrants

Payroll Warrants	197664 - 198152
Combined Funds Warrants	335356 - 335960
Major Maintenance Warrants	6071 - 6086
Nutrition Services Fund Warrants	7948 - 7985
Insurance Fund Warrants	3369 - 3389
Student Activities/Bldg.Sp. Rev.	34891 - 34914
Activity Officials Warrants	4964 - 4965

Affirmation of Bids

The following bids were affirmed in accordance with the resolution to conduct business adopted November 12, 2013:

1. Wireless Access Points to Zones, Inc. in the total amount of \$21,864.60.
2. Wireless Access Point Antennas to CDW LLC in the total amount of \$59,915.00.
3. Curriculum Facilitator Copier to Rocky Mountain Business in the total amount of \$5,333.00.
4. New Controller Port Kits (2) and Software/Support to CDW Government LLC in the total amount of \$21,878.00.
5. Hillcrest Copier to Rocky Mountain Business in the total amount of \$2,650.00.
6. Wagonwheel Copiers to Rocky Mountain Business in the total amount of \$8,139.00.

Contracts and Agreements

The following contracts/agreements were approved:

1. Rozet LifeTouch Yearbook in the amount of \$530.00
2. Paintbrush - Scholastic Inc. License Agreement in the amount of \$955.00.

Student Expulsions

Student #02 was expelled for one year with early readmittance under strict

probation, subject to terms and conditions of building administration.

Student #03 was expelled for one year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #04 was expelled for one year.

Cancellation of Meeting

The regular meeting scheduled for December 24, 2013 was cancelled.

Resolution to Conduct Business

The following resolution to conduct business was adopted:  
"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of December 10, 2013, and January 14, 2014;  
AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;  
AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of January 14, 2014;  
AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."  
The foregoing resolution was adopted by the Trustees on the 10th day of December, 2013, and will be effective as of December 10, 2013.

Isolation

An isolation application from Jeffrey and Denise Seeley was approved.

Memorandum of Understanding with School Facilities Department

A general memorandum of understanding with Wyoming School Facilities Department was approved.

Application for Science Technology Engineering Math (STEM) Grant

Approval to reapply for the STEM grant was given.

Policies

Changes to reflect current best practices to Regulations 5200-R, Student Health, and 5210-R, Communicable Diseases, Immunizations, and Throat Cultures, were identified for the Board.

CONSENT AGENDA ENDS

Audit Review and Approval

Dr. Ayers introduced Mr. Mike Bennett and Mrs. Paula Steiger, of Bennett, Weber and Hermstad, who reviewed the FY2013 audit. Mrs. Ochs moved to approve the audit, Dr. Fall seconded, and the motion carried. Mrs. Jennings thanked Mrs. Shippy and Dr. Fall for serving on the audit committee.

Facility Report

Dr. Ayers provided a report of current projects including:  
Lakeview and Westwood High School construction projects are going well and on time,  
SFD has approved funding for design plans for the South Campus addition and remodel, and the contract has been established with MOA,  
a pre-Request for Letter Interest (RLI) meeting for new Stocktrail project was held for contractors who might be interested in that project,  
Boys and Girls Club Memorandum of Understanding has been submitted to SFD for review by the attorney general and will likely have a couple of minor changes.

Capital Maintenance List FY2015

Dr. Ayers and Andy Mravlaja reviewed the list. Dr. Fall moved to approve the recommended projects, Mrs. Ochs seconded, and the motion carried.

Personnel Records and Files Policy

Mr. Reznicek mentioned there was no public input from two policy hearings and requested approval on second and final reading. Dr. Lawrence moved to approve, Mrs. Ochs seconded, and the motion carried.

Trustee Comments

Mrs. Jennings noted that Jamie Bashom received the Peabody Energy Leaders in Education award.

Executive Session

Dr. Lawrence made a motion to recess to executive session for personnel at 8:55 p.m. Dr. Fall seconded and the motion carried. The meeting reconvened at 9:28 p.m.

Adjournment

With no other business before the Board, the meeting was adjourned at 9:28 p.m.

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Chairman

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Clerk