

Call to Order

The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Joe Lawrence, and Susan Shippy. Anne Ochs was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Dick Erb

Reorganization of Board

In accordance with Wyoming Statutes, the board was reorganized.

Election of Officers

Prior to elections, Dr. Strahorn presented the chairman's scrapbook for the past year to Dr. Fall. He also presented the Certified Master Board Members award from Wyoming School Boards Association to Dr. Fall.

Dr. Strahorn facilitated election of chairman.

Dr. Fall nominated Linda Jennings for chair, Dr. Lawrence seconded. Mrs. Jennings was elected unanimously and assumed control of the meeting.

Mrs. Hepp nominated Susan Shippy for vice chair, Dr. Fall seconded. Mrs. Shippy was elected unanimously.

Mrs. Durgin nominated Deb Hepp for treasurer, Dr. Fall seconded. Mrs. Hepp was elected unanimously.

Mrs. Shippy nominated Lisa Durgin for clerk/assistant treasurer, Dr. Fall seconded. Mrs. Durgin was elected unanimously.

Meetings: Times and Dates

Dr. Lawrence moved to establish the times and dates of board meetings as 7:00 p.m. on the second and fourth Tuesdays of the month. Dr. Fall seconded, and the motion carried.

Depositories

Dr. Lawrence moved to redesignate as depositories for Campbell County School District the following banks: Bank of the West, First Interstate Bank, First National Bank of Gillette, Security State Bank, US Bank, and Wyoming Government Investment Fund.

Newspaper

Mrs. Hepp moved to establish *The Gillette News-Record* as the official newspaper for Campbell County School District. Mrs. Shippy seconded, and the motion carried.

Re-Adoption of Policies

Dr. Lawrence moved to re-adopt the policies contained in the official district policy listing and rescind all old policy determinations found only in the board meeting minutes. Mrs. Hepp seconded, and the motion carried.

Legal Counsel

Dr. Fall moved to designate the law firm of Stevens, Edwards, Hallock, Carpenter, and Phillips PC as legal counsel for Campbell County School District. Mrs. Hepp seconded, and the motion carried.

Appointments

Mrs. Jennings made the following appointments:

Board of Cooperative Higher Education Services - Dr. Fall, Dr. Lawrence, and Mrs. Durgin

Board of Cooperative Education Services - Mrs. Hepp

Campbell County Community Public Recreation Board - Mrs. Durgin, Mrs. Hepp, Mrs. Ochs, Mrs. Shippy, and Dr. Lawrence (to complete Mrs. Jennings unexpired term, following her resignation)

Joint Powers Board - Mrs. Hepp and Mrs. Durgin (to complete Mrs. Jennings unexpired term, following her resignation)

Audit Committee - Dr. Fall, Mrs. Shippy

Legislative Liaison - Mrs. Ochs

Financial Disclosure

The trustees completed financial disclosure forms.

Conestoga Elementary School Celebration Principal Steve Anderson introduced Music Teacher Paige Denny and her morning choir students who performed two carols.

Twin Spruce Junior High School Celebration Principal Dave Foreman introduced Technology Teacher Kim Silbaugh and Library/Media Specialist Carmen Aragon who teach the i-Pad Exploration class. Four students - Corban, Hillary, Laura, and Elizabeth - shared their experiences and learning.

Academic Reports Principals Anderson and Foreman reported demographics, student achievement, PAWS results, and grade level MAP results.

Public Comment There were no public comments.

**CONSENT AGENDA** Following the addition of Student #17 and Student #18 to the list of students for expulsion by Dr. Brown, it was moved by Dr. Fall and seconded by Dr. Lawrence to approve the following items listed on the consent agenda. The motion carried.

Minutes Minutes of the November 11, 2012, Board of Trustees meetings were approved.

Employee Actions The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT PERSONNEL**

Resignations

Lacey Ayers	Bus Driver in Training/Transportation
Shawna Brooks	Behavior Assistant/Sunflower
Martha Gudino Chavira	Custodian/SVJH
Nichole Duff	Bus Assistant/Transportation
Brian Hale	Building Fitness Coordinator/Meadowlark
Pamela Harrell	Library/Media Teacher Asst./Prairie Wind
Delight Harris	Special Programs Education Asst./Pronghorn
Angela Hays	Bus Assistant/Transportation
Kayla Hurd	Building Fitness Coordinator/Hillcrest
Brittany Knittel	Instructional Teacher Asst./Wagonwheel
Melissa Lawrence	Bus Assistant/Transportation
Dionte McGee	Custodian/Buffalo Ridge
Jeffrey Parkinson	Title I Teacher Asst./Meadowlark
Wayne Patches	Shop Manager/Transportation
David Plummer	Bus Driver/Transportation
Kim Strub	School Nurse/Paintbrush & Conestoga
Benny Tow	Asst. Head Custodian/CCHS-North

Terminations

Carlee McClure	Bus Driver in Training
T.J Wofford	Warehouse Technician/Warehouse

New Hires - Regular

Corey Bentsen	Custodian/Twin Spruce	Replace
Tristine Bryan	Special Programs Education Asst./Lakeview	Replace
Annette Cooper	Behavior Assistant/Sunflower	Replace
Devon Fichter	Skilled Maintenance Grounds/Maintenance	Replace
Holiday Holthaus	Special Programs Education Asst./Conestoga	Replace
Frank Latta	Shop Manager/Transportation	Replace
Jrja Manolis	Special Programs Education Asst./Buffalo Ridge	Replace
Kristi Middleton	ESL Teacher Asst/Wright JSH	Replace
Jeanne Morgan	Title I Teacher Assistant/Rawhide	Replace
Jason Nemec	Custodian/Sage Valley Junior High	Replace
Ana Munguia	Custodian/Sage Valley Junior High	Replace
Rebecca Schiffers	ED Special Programs Ed. Asst./Prairie Wind	New
Ashlee Taylor	Special Programs Ed. Asst./Rawhide	Replace
Tammy Testerman	Behavior Assistant/Pronghorn	Replace
Daniele Woodhead	Skilled Maintenance Plumbing/Maintenance	New
Samantha Worthen	Special Programs Ed. Asst. w/High Needs/HC	Replace

New Hires - Substitutes/Temporaries

Debra Bass	Bus Driver in Training/Transportation
Stacey Brown	Sub Cafeteria Cook/Little Powder
Sandra Kelly	Bus Driver in Training/Transportation
Michelle Sessions	Temporary Assistant Cook/Nutrition Services
Bridget Smith	Bus Driver in Training/Transportation

Transfers

Sommer Brittain	FROM: Special Prog Ed. Asst w/High Needs/CCHS-North TO: ISDP Program Director/CCHS-North
Loren Hertel	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Kelli Miller	FROM: Instructional Teacher Asst./Rozet TO: Title I Teacher Asst./Rozet
Jenessa Rantapaa	FROM: Substitute/All Schools TO: Special Programs Education Asst./Pronghorn
Melissa Sams	FROM: Substitute/All Schools TO: Title I Teacher Asst./Lakeview
Rebecca Tennant	FROM: Substitute Bus Driver/Transportation TO: Bus Driver/Transportation
Ryan Walker	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation

**CERTIFIED**

Substitute Teacher New Hires

Lisa Atencio	Substitute Teacher/All Schools
Shawna Berrier	Substitute Nurse/All Schools
Alexia Duncan	Substitute Teacher/All Schools
Annie Fenczik	Substitute Teacher/All Schools
Desiree Gompf	Substitute Teacher/All Schools
Bailey Groner	Substitute Teacher/All Schools
Mikelle Hallock	Substitute Nurse/All Schools
Abbey Hampleman	Substitute Teacher/All Schools
Rebecca Hauck	Substitute Teacher/All Schools
Steven Hudspeth	Substitute Teacher/All Schools
Kelsey Liab	Substitute Teacher/All Schools
Janelle Michael	Substitute Teacher/All Schools
Katie Patterson	Substitute Teacher/All Schools
Carrie Saur	Substitute Teacher/All Schools
Mayda Silver	Substitute Teacher/All Schools

Extra Duty Recommendations

Patricia Kearnes	Coordinator of Library-Media Services/District
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Warrants

Payroll Warrants	192189 - 192610
Combined Funds Warrants	326464 - 327103
Major Maintenance Warrants	5846 - 5855
Nutrition Services Fund Warrants	7402 - 7441
Insurance Fund Warrants	3214 - 3216
Student Activities/Bldg.Sp. Rev.	34535 - 34562
Activity Officials Warrants	

Contracts

The following contracts were approved:

1. Gallagher Benefits Services for actuarial valuation services
2. Walsworth for Wright Junior-Senior High School yearbook contract
3. South Dakota State University for student teacher field experiences

Student Expulsions

Student #12 was expelled for one year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #13 was expelled for one year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #14 was expelled for the remainder of the 2012-13 school year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #15 was expelled for the remainder of the 2012-13 school year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #16 was expelled for the remainder of the 2012-13 school year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #17 was expelled for the remainder of the 2012-13 school year with early readmittance under strict probation, subject to terms and conditions of building administration.

Student #18 was expelled for one year with early readmittance under strict probation, subject to terms and conditions of building administration.

M e m o r a n d u m o f  
Understanding (MOU) - North  
Property

The MOU with Wyoming School Facilities Department regarding disposition of the structures on the North Properties was approved.

Agreement

An agreement for Western Water to provide a water softener at Transportation was approved.

Board Meeting Schedule

The regularly scheduled board meeting of December 25, 2012, was cancelled.

Resolution to Conduct  
Business

The following resolutions were adopted:  
"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of December 11, 2012, and January 8, 2013;

AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of January 8, 2013;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 11th day of December, 2012, and will be effective as of December 11, 2012.

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of November 13 and December 11, 2012;

AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of December 11, 2012;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 11th day of December, 2012, and will be effective as of November 13, 2012.

- Annual Auction Results                      The results of the annual surplus auction were presented for information.
- South Campus Documents                      The South Campus Storm Drainage Easement, South Campus Athletic Fields Warranty, and South Campus Athletic Fields Certificate of Compliance were approved.
- Agreement                                      An agreement with Shuck, Bennett and Weber to provide audit services was approved.

**CONSENT AGENDA ENDS**

- Strategic Plan Review  
Value - Effectiveness                      Dr. Strahorn reviewed the fourth value - Effectiveness - Taking purposeful actions that result in success. He noted his belief that the District is effective and that actions of individuals indicates that success. Dr. Strahorn pointed to the high rating given by AdvancED in the recent evaluation, but also noted that there is always room for improvement. Mrs. Shippy contributed that being intentional about goals leads to effectiveness, and Mrs. Durgin noted that specific language like "purposeful" helps get results.
- Capital Project List                              Dr. Ayers requested approval of the FY2014 Capital Projects List. Dr. Fall moved to approve, Mrs. Hepp seconded, and the motion carried.
- Facility Update                                      Dr. Ayers provided a report of facilities and projects including progress on the design of the new Westwood High School; progress on design of new Lakeview Elementary School; successful negotiation of the MOU with the School Facilities Department for the North Properties structure removal and reclamation of the site; Stocktrail demolition bid to open 12/19/12; additional capacity study meetings on 1/8/13 and 2/12/13; continued consideration of updating the master facility plan; and continued consideration of the request from the county regarding space for a fire station on the south property.
- Executive Session                                      Dr. Fall made a motion to recess to executive session at 8:40 p.m and reconvened at 9:27 p.m.
- Adjournment                                      With no other business before the Board, the meeting was adjourned at 9:27 p.m.

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Chairman

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Clerk