

- Call to Order The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Joe Lawrence, Anne Ochs, and Susan Shippy.
- Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.
- Also present: Dick Erb
- Recognition Dr. Strahorn presented Dr. Fall a Certificate of Recognition for the Board from Wyoming School Boards Association, recognizing the trustees for their dedication to educational growth.
- Chairman's Scrapbook Dr. Strahorn presented a scrapbook to Dr. Fall in appreciation of his leadership for the past year as chairman.
- Reorganization of Board In accordance with Wyoming Statutes, the trustees reorganized the Board following Dr. Ayers' removal of Security State Bank and Wells Fargo as depositories.
- Election of Officers Dr. Strahorn facilitated election of officers. Dr. Lawrence moved to retain the slate of officers. Mrs. Shippy seconded and the motion carried.
- Meetings: Times and Dates Mrs. Ochs moved to establish the times and dates of meetings as 7:00 p.m. on the second and fourth Tuesdays of the month. Mrs. Shippy seconded and the motion carried.
- Depositories Mrs. Durgin moved to redesignate as depositories for Campbell County School District the following entities: American National Bank, Bank of the West, First Interstate Bank, First National Bank of Gillette, US Bank, and the Wyoming Government Investment Fund. Mrs. Ochs seconded and the motion carried.
- Newspaper Mrs. Ochs moved to establish *The News-Record* as the official newspaper for Campbell County School District. Dr. Lawrence seconded and the motion carried.
- Re-Adoption of Policies Mrs. Ochs moved to re-adopt policies contained in the official district listing and rescind all old policy determinations found only in board meeting minutes. Dr. Lawrence seconded and the motion carried.
- Legal Counsel Mrs. Ochs moved to designate the law firm of Stevens, Edwards, Hallock, Carpenter and Phillips, PC as legal counsel for Campbell County School District. Mrs. Hepp seconded and the motion carried.
- Appointments Dr. Fall made appointments as follows:  
Board of Cooperative Higher Education Services - Lisa Durgin, David Fall, and Joseph Lawrence  
Board of Cooperative Education Services - Deb Hepp  
Campbell County Community Public Recreation District - Anne Ochs and Susan Shippy  
Audit Committee - David Fall and Linda Jennings
- Prairie Wind Elementary School Celebration Principal Kathy Quinn introduced Technology Teacher Trish Carlson and students who explained and demonstrated their work on a web production. Mrs. Quinn presented an academic report for the school including a review of data concerning Olweus Bullying, academic interventions, and goals.

Wyoming Counselor of the Year Dr. Barry Jankord, Meadowlark Elementary principal, introduced Denise Lubken who was named Wyoming Counselor of the Year.

Public Comment There were no public comments.

**CONSENT AGENDA** Following removal of the TSJH HVAC & Lighting Upgrade and Bond Paper FY2012 bid by Dr. Ayers, it was moved by Dr. Lawrence and seconded by Mrs. Hepp to approve the following items listed on the consent agenda. The motion carried with Mrs. Ochs abstaining on the Human Resources Extra Duty Recommendations.

Minutes Minutes of the November 8, 2011, Board of Trustees meetings were approved.

Employee Actions The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT PERSONNEL**

Resignations

Dale Amunson	Custodian/CCHS-North
Mercedes Drake	SPEA-High Needs/Rawhide
Stacey Frye	Substitute Bus Driver/Transportation
Janette Haines	Bus Assistant/Transportation
Cooper Jones	Special Programs Ed. Asst./WJSH
Mandy Kolata	SPEA/Sunflower
Jamie Mallon	HR Specialist/ESC
Wade Messner	Building Fitness Coordinator/Pronghorn
Kimberly Schmidt	Bus Assistant/Transportation
Sherry Sessions	Asst. Supv. Of Nutrition Services/Nutr. Svcs.
Terry Tatro	Parent Liaison/Wyoming Family Literacy

Terminations

Derek Jensen	Student Custodian/CCHS-South
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New Hires - Regular

Lindsey Abelseth	SPEA/Lakeview	New
Cynthia Beaver	Instr. Teacher Asst/Cottonwood	New
MacKenzie Brown	SPEA/Hillcrest	Replace
Kelton Claggett	Custodian/CCHS-North	Replace
Haley Forsell	SPEA/Rawhide	Replace
Susan Frey	Office Clerk/Meadowlark	Replace
Eric Goodnough	Student Custodian/CCHS-South	Replace
Misty Killian	ESL Teacher Asst./Wright JSHigh	Replace
Shelby Hertel-Hunt	Bus Assistant/Transportation	Replace
Scott Patenaude	Custodian/CCHS-North	Replace
Jamie Provost	Data Clerk/Twin Spruce Junior High	Replace
Natalie Sparks	SPEA/Prairie Wind	New
Cynthia Starr	Behavior Assistant/Sunflower	Replace
Lindy Watt	SPEA/Conestoga	Replace
Megan Werth	Food Services Asst/Nutr Serv	Replace

New Hires - Substitutes/Temporaries

Jennifer Durstler	Driver in Training/Transportation
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Transfers

Heather Altenhof	FROM: Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Rebecca Beeman	FROM: Special Programs Ed. Asst/CCHS-North TO: SPED Para for Students w/High Needs/CCHS-North
Brenda Felsman	FROM: Driver in Training/Transportation TO: Bus Driver-Standby/Transportation
Tanya Haines	FROM: Bus Driver/Transportation

Susan Leiker	TO: Substitute Bus Driver/Transportation FROM: Temp Food Service/Nutrition Services
Stacey Skinner	TO: Assistant Cook/Nutrition Services FROM: Functional Life Skills Asst./CCHS-North TO: SPEA Para for Students w/High Needs/CCHS-North
Robert Welch	FROM: Substitute Bus Driver/Transportation TO: Bus Driver/Transportation

Request for Medical Leave of Absence

Kathy Stearman, head custodian at Hillcrest Elementary School, was approved a medical leave of absence from December 8 through December 12, 2011.

**CERTIFIED**

Recommendation for Hire

Tammy Arch	Art Teacher/Sage Valley Junior High	Replace
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Resignations

Trish Camino	Reading Interventionist/Wagonwheel
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Substitute Teacher New Hires

Brooke Benson	Substitute Teacher/All Schools
Jennifer Fann	Substitute Teacher/All Schools
Desiree Gompf	Substitute Teacher/All Schools
Roxy Lenox	Substitute Teacher/All Schools
Cassie Mason (Kimball)	Substitute Teacher/All Schools
Debbie Riggle	Substitute Teacher/All Schools
Joyce Schild	Substitute Nurse/All Schools
Heather Walker	Substitute Teacher/All Schools

Extra Duty Recommendations

Michael Baldacci	Assistant Boys Swimming Coach/CCHS
Miles Brindley	JH Asst. Speech & Debate Coach/SVJH/TSJH
Darcy Gillaspj	7/8 B Girls Soccer Coach/TSJH
Betty Hansen	S.T.A.R. Program Fitness Coord. (Fall)/CCHS-South
Jay Mahylis	8A Boys Soccer Coach/TSJH
Shawna McIlInay	Boys Basketball Coach/Recluse/Little Powder
Clay Rodgers	Asst. Wrestling Coach/CCHS
Terry Tatro-Donaldson	JH Asst. Speech & Debate Coach/SVJH/TSJH
Brandon Zimmerman	JH Girls Basketball Coach - Hourly/WJSH

Transfers

Rene Burgess	FROM: Reading Interventionist/Lakeview TO: Reading Interventionist/Buffalo Ridge
Sandy Claus	FROM: Inst. Facilitator/Rawhide TO: Fifth Grade/Buffalo Ridge
Kelly Connelly	FROM: Sixth Grade/Rawhide TO: Sixth Grade/Buffalo Ridge
Rose Curtis	FROM: Third Grade/Sunflower TO: Third Grade/Buffalo Ridge
Vanessa Gemar	FROM: Second Grade/Lakeview TO: Second Grade/Buffalo Ridge
Marci Holte	FROM: Kindergarten/Paintbrush TO: Kindergarten/Buffalo Ridge
Meridith Johnson	FROM: Kindergarten/Prairie Wind TO: Kindergarten/Buffalo Ridge
Chris Rashleigh	FROM: Third Grade/Meadowlark TO: Fourth Grade/Buffalo Ridge
Tammy Troughon	FROM: First Grade/Sunflower TO: First Grade/Buffalo Ridge

Warrants and Warrant Affirmation	Payroll Warrants	186985 - 187635
	Combined Funds Warrants	317515 - 318468
	Major Maintenance Warrants	5674 - 5691
	Lunch Fund Warrants	6817 - 6816
	Insurance Fund Warrants	3078 - 3092
	Student Activities/Bldg.Sp. Rev.	34100 - 34135
	Activity Officials Warrants	4573

**Bid Affirmation** A bid for Playground Equipment for Little Powder to Olson Fencing in the amount of \$11,253.00 was affirmed according to the Resolution to Conduct Business adopted at the board meeting of November 8, 2011.

**Bids** The following bids were awarded:  
1. Music Instruments to Interstate Music in the total amount of \$24,065.00 and to Southwest Strings in the total amount of \$7,133.00.  
2. Mailroom Equipment to Addco Office Supply Systems in the total amount of \$34,840.00.

**Student Expulsions** Student #7 was expelled for one year with early readmittance under strict probation and subject to terms and conditions of building administration.

Student #8, Student #9, and Student #12 were expelled for the remainder of the school year with early readmittance under strict probation and subject to terms and conditions of building administration.

Student #10 was expelled for the remainder of the school year.

Student #11 was expelled for one year with early readmittance on the first day of school for the 2012-13 school year under strict probation and subject to terms and conditions of building administration.

**Habitual Truancy** Student #1-T was declared habitually truant.

**Isolation** Isolation requests from Dottie White-Marcus and Tamby Schmidt were approved.

**Board Meeting Schedule** The regularly scheduled board meeting of December 27, 2011, was cancelled

**Resolution to Conduct Business** The following resolution was adopted:  
**"RESOLVED**, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants in order to conduct the normal business of the School District during the time between scheduled Board meetings of December 13, 2011, and January 10, 2012;

**AND**, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

**AND**, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of January 10, 2012;

**AND**, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 13<sup>th</sup> day of December, 2011, and will be effective from December 13, 2011.

**Policies** Proposed Policy 6123, *Seclusion and Restraint*, was approved on second and final reading.

Policy 6144, *Library Media Services*, was reviewed with no changes.

The associated regulation, 6144-R, was approved for deletion as redundant.

Regulation 5200-R, *Student Health*, was editorially revised and presented for information.

School Risk Retention  
Program Appointment

Dr. Alex Ayers was appointed to serve as the district representative.

**CONSENT AGENDA ENDS**

Stockroom Products FY2011-  
12 Bid

Dr. Ayers reviewed the bid. Dr. Lawrence moved to approve it, Mrs. Ochs seconded, and the motion carried.

Twin Spruce HVAC and  
Lighting Upgrade Bid

Dr. Ayers and Construction Manager Randy Faust reviewed the bid and explained the under-estimate of the project. After offering solutions, the trustees asked to delay action until the Major Maintenance discussion later on the agenda.

Athletic Trainer Services

Dr. Fall asked Dr. Hans Kioshous and Mr. Randy Hite to address the board about athletic trainer services. Dr. Kioshous and Mr. Hite presented information about their concerns and a proposal to offer services. Extensive, extended discussion followed including a history of how athletic trainer services have been selected, previous and current providers, scheduling of services, cost of services, control of services, and satisfaction with current status. Dr. Fall stated that he would welcome the involvement of Dr. Kioshous' and Mr. Hite's groups and any others who wish to be involved. Dr. Kioshous stated he is willing to work for a situation where those who want to be involved in delivering services can participate. Dr. Strahorn stated he will work with district and community personnel to achieve that result.

Organizational Assessment/  
Strategic Plan Process

Dr. Strahorn reviewed current documentation and information in use in the District. He noted the expectation of the Wyoming Department of Education for improvement in many areas including student achievement, staff development, data reporting, and others, and to meet these expectations, the District will be required to engage in specific processes to document strengths, update and create new guiding premises, and assess results. He proposed consulting services with Krenek Consulting, LLC, an entity which specifically works with school districts to complete organizational assessments and strategic plans. He noted he will, at the board's direction, continue to investigate the firm and services and bring back a final proposal in January.

Safe Routes to School  
Program Resolution

Dr. Ayers asked Josh Richardson from the City of Gillette to explain the program and request for a resolution in support of the City's pursuit of grant funding for infrastructure improvement and repairs so students can safely walk to school. Dr. Lawrence moved to approve the resolution, Mrs. Ochs seconded, and the motion carried.

Westwood High School Lease

Dr. Ayers reviewed the lease between Campbell County and the District. Mrs. Ochs moved to approve it, Mrs. Shippy seconded, and the motion carried.

Wright Recreation Center  
M e m o r a n d u m o f  
Understanding

Following a brief review of the MOU, Mrs. Jennings moved to approve it with the understanding that the Campbell County Community Public Recreation District is the funding mechanism for the associated costs, Dr. Lawrence seconded, and the motion carried.

Capital Projects List - FY2013

Dr. Ayers, Mr. Faust, and Coordinator of Facilities Andy Mravlja reviewed the proposed list with the explanation that projects were selected with a view to reserving adequate funds to allow completion of the Twin Spruce HVAC and Lighting Update project and that projects deferred will be added next

year. Mrs. Ochs moved to approved the proposed list of projects, Mrs. Jennings seconded, and the motion carried.

Twin Spruce HVAC and  
Lighting Upgrade Bid

Mrs. Hepp moved to approve and award the bid to Powder River Heating and A/C in the total amount of \$6,984,000.00, Mrs. Ochs seconded, and the motion carried.

Facility Update

Dr. Ayers reported that current projects including Buffalo Ridge Elementary School are progressing well, and he had received good direction from the School Facilities Department regarding future planning for facilities.

Adjournment

With no other business before the Board, the meeting was adjourned at 10:30 p.m.

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Chairman

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Clerk